



MINUTES

MAMMOTH LAKES TRAILS SYSTEM COORDINATING COMMITTEE (MLTSCC)

NOVEMBER 28, 2012

3:00 P.M.

TOWN/COUNTY CONFERENCE ROOM
MINARET VILLAGE SHOPPING CENTER

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Town Clerk at (760) 934-8989, ext. 267. Notification 48 hours prior to the meeting will enable the Town to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 13.102-35.104 ADA Title II)

NOTE: Materials related to an item on this agenda submitted to the Town Council after distribution of the agenda packet are available for public inspection in the Town Manager's Office at 437 Old Mammoth Road, Suite R during normal business hours.

ROLL CALL:

The meeting began at 3:05 p.m. in the Town/County Conference Room, Minaret Village Shopping Center, Old Mammoth Road, Mammoth Lakes, California. Committee members Sandy Hogan, Bill Taylor, Sean Turner, Vice Chair Bill Sauser, and Chair David Wilbrecht were in attendance.

PUBLIC COMMENT

John Wentworth, Mammoth Lakes Trails and Public Access (MLTPA), said that on the front page of the most recent Sunday LA Times, there was an article regarding the solar project in Inyo County and unintended costs to the County. He inquired about how the Town is engaged with the ORMAT project locally, because he has concerns about potential financial and recreational impacts.

PRESENTATIONS

1. Presentation of Town CIP/budget calendar.

Ray Jarvis, Public Works Director, presented the draft Trails Capital Improvement Plan (CIP) and explained how the document is set up and intended to be used. He went through each of the projects on the list.

The Committee asked questions of Mr. Jarvis and he responded. There was a discussion between the Committee and Mr. Jarvis regarding maintenance of facilities and the asset management plan. There was a discussion about how projects are added to the CIP list.

CONSENSUS

The Committee had consensus that its next steps were to prioritize its project list and incorporate projects into the CIP as appropriate.

BUSINESS MATTERS

2. Consider and adopt the MLTS Interpretive Program as a component of the Mammoth Lakes Trail System Master Plan (TSMP).

John Wentworth, MLTPA, presented the Interpretive Services Planning Document to the Committee. He said that the document focuses on multi-use paths (MUPs) within the Urban Growth Boundary and outlines opportunities for interpretive signage on the existing trail system.

Jon Kazmierski, United States Forest Service (USFS), said that he is very supportive of this plan, but thinks that it still needs some refinement. He stated that there are changes taking place locally within the USFS that will impact its ability to provide interpretive opportunities, but that there are many opportunities for partnering to accomplish this.

There was a discussion among the Committee about how to proceed with the document.

ACTION

It was moved by Bill Sauser, seconded by Bill Taylor, and carried by a 5-0 voice vote to accept the Interpretive Services Planning Document as a starting point and working document, and to forward the document to the Recreation Commission and Town Council as an appendix to the Trail System Master Plan (TSMP).

3. New projects. This agenda item is an opportunity for groups or individuals to present new projects to the Committee for consideration, discussion, and recommendations.

Bill Sauser requested that printing and installation of the eight remaining panels for the MLTS wayfinding signage program be added to the list. He also asked about two staging areas that should be added to the list.

John Wentworth requested that the MLTS Standard Manual be placed on a future agenda.

FUTURE AGENDA ITEMS AND COMMITTEE MEETING DATES

4. Determine future meeting schedule after December 12.

Chair Wilbrecht explained to the Committee that there is a conflict with its meeting times and Planning Commission meetings. He requested that the Committee change its meeting schedule.

There was a discussion among the Committee regarding its possible meeting schedule moving forward.

CONSENSUS

The Committee had consensus to meet during the same week as the Recreation Commission on Mondays. Upcoming meetings were scheduled as follows:

- December 12, 2012 meeting was rescheduled to December 10, 2012 at 3:00 p.m.
 - Monday, January 7, 2013 at 3:00 p.m.
 - Monday, February 4, 2013 at 3:00 p.m.
5. Future meeting agenda items:
 - Town tracking of administrative hours.
 - USFS priorities and workload written update/summary from Jon Kazmierski.
 - MLTS Standards Manual.
 - Update on MLTS and MLTS Website MOUs.

STAFF REPORTS

Town Manager David Wilbrecht informed the Committee that the Town will be sending out a RFP for a contract coordinator position for this Committee.

ADJOURNMENT

The meeting was adjourned at approximately 5:05 p.m. to a regular meeting to be held on December 10, 2012 at 3:00 p.m. in Suite Z.