

**TOML TOURISM & RECREATION DEPARTMENT/MLTPA
MASTER-PLAN TASK FORCE**

**Meeting #1: SCOPING AND DELIVERABLES
March 6, 2007, 2–3:30 p.m.
Tourism & Recreation Department conference room**

AGENDA ITEM #1: WELCOME AND INTRODUCTIONS

AGENDA ITEM #2: TASK FORCE GOALS, OBJECTIVES, AND SCHEDULING

- Meeting #1:** Scoping and Deliverables, March 6, 2007
- Meeting #2:** Teams and Tasks, March 13, 2007
- Meeting #3:** Chronology and Budget, March 20, 2007
- Meeting #4:** Draft Proposal Presentation, April 3, 2007

AGENDA ITEM #3: MLTPA BACKGROUND AND HISTORY

- MLTPA Mission Statement:**
“MLTPA will plan, steward, interpret, promote, and sustain a system of four-season trails and public access in Mammoth Lakes and the immediate Eastern Sierra region, while protecting its natural resources. We do this by collaboratively engaging government agencies, nonprofit organizations, businesses, and concerned citizens, and creating a forum for all trail users to be involved, connecting people to nature.”
- November 2006 Strategic Conference and Public Meeting**
- GIS Inventory Contract**

AGENDA ITEM #4: UNDERSTANDING THE SCOPE OF THE MASTER PLAN

- Geographic Scope:** The current lay of the land, in both size and functionality, and how we envision it for the future
- Jurisdictional Scope:** Who is responsible for the lands contained in the Planning Area, and how do they interact?
- Trails & Public Access Stakeholders:** Which groups have an interest in the Planning Area, and how?
- Trails & Public Access Master-Planning Team:** Who will lead and participate in the actual on-the-ground planning of the Planning Area?
- Community Scoping and Tools:** How will the Master-Planning Team identify and engage the community throughout the planning process?
- Pending Concerns for Trails and Points of Public Access:** How will the area's ongoing development, and its related Town policies, impact trails and public access?

- **Environmental Assessment Scoping:** Initial scoping of environmental assessment requirements
- **Budgetary Scoping:** Assessing funding opportunities from the private, public, and non-profit sectors

AGENDA ITEM #5: DEFINING DELIVERABLES

- **Performance Goals:** In broad terms, what are the primary goals of the master-planning process?
- **Planning Process Deliverables:** Once the master-planning process is complete, what kinds of tenable products will the Master Planning Team be able to deliver?
- **Sample Final Product Deliverables:** Jackson Hole Master Plan (Alta Planning + Design); Santa Clara River Reserve Recreation and Open Space Management Plan (Trails Solutions); Santa Clara River Reserve Final Environmental Assessment (Trails Solutions)